

INSTRUCTION







CONCERNING THE METHODS OF WARNING AND CONDUCT OF COMMUNITY IN THE EVENT OF AN INDUSTRIAL ACCIDENT AT RAFINERIA GDAŃSKA SP. Z O.O.

At Rafineria Gdanska Sp. z o.o., all necessary measures are taken to ensure high safety standards. Despite the measures taken to prevent industrial accidents, unforeseen situations may lead to the risk of a major industrial accident, the consequences of which may affect the area around the plant.

ANNOUNCING AND REVOKING OF HAZARD WARNINGS

In the event of a serious industrial accident occurring on the premises of the Refinery, the effects of which may have a direct impact on the area outside the plant, the relevant rescue services and the Municipal Crisis Management Centre in Gdańsk are notified, as well as, depending on the situation, representatives of the Pruszcz Gdański municipality responsible for crisis management and security and the District Crisis Management Centre in Pruszcz Gdański. Information about the failure is also forwarded to the Regional Crisis Management Centre in Gdańsk. Warning and alarming of the population is carried out through: sending warnings using local dedicated applications and text messages, RCB alerts, media, mobile sound systems installed on the vehicles of rescue and law enforcement services (e.g. Fire Brigade, Police, Municipal Police) and sirens that are part of the general warning and alarm system located in the city of Gdańsk and the municipality of Pruszcz Gdański.

Alarm signals to be announced in the city of Gdansk / Pruszcz Gdański municipality in the event of an accident at the Gdansk Refinery posing a threat to the area outside the plant:

Alarm Type	Acoustic alarm system	Mass Media
 Alarm Announcement	Acoustic signal: modulated siren sound over a period of 3 minutes 	Verbal announcement in Polish language repeated 3 times: Attention! Attention! Attention! I'm sounding the alarm.... (specify the type of alarm, e.g. chemical, fire) regarding a failure at the Gdańsk Refinery for (specify the name of the district/town) Attention people staying in (enter the name of the district/town)! Today at aboutoccurred... (specify the type of hazard and the procedure specified in point A or B of the manual, depending on the type of alarm) 
 Alarm cancellation	Acoustic signal: 3-minute continuous siren sound 	3 times verbal announcement in Polish language from the speakers: Attention! Attention! Attention! I'm cancelling the alarm (specify the type of alarm, e.g. chemical, fire) in connection with a failure at the Gdańsk Refinery for (specify the name of the district/town) 

WHAT TO DO IF YOU HEAR A HAZARD SIGNAL

In any case, you should:

- Do not approach the dangerous area!
- Stay calm, counteract panic and anxiety
- Follow the messages transmitted through the loudspeakers of the rescue and security services or by means of electronic sirens
- Do not enter an area covered by heavy smoke or vapours of a hazardous substance
- While inside the building, turn on the tv or radio to the frequency of the local station and strictly follow the instructions
- Take care of children, the elderly and the handicapped

A. After hearing the beep and/or verbal announcement of the chemical contamination alarm:

When in an open area:

- Leave the endangered area across the wind direction or take shelter on the top floor of the nearest building
- Protect the respiratory tract, make a protective filter from available materials (fabric, scarf, tissues, etc.)
- When moving by car, turn off the ventilation and air conditioning, leave the endangered area, follow the signals and instructions of the Police or other services directing traffic, do not obstruct the access of emergency services to the place of operations

When you are indoors, in your home, in your office, in a shop, etc.:

- Do not ignore the alarm signals, notify your family and neighbours
- Go to the top floor of the building (vapours heavier than air can stay close to the ground), close and seal doors, windows and vents (using duct tape, wet towels or sheets)
- Prepare a protective filter from an accessible damp cloth and protect the respiratory tract with it

- Extinguish and do not use open sources of fire (junkers, stoves, cigarettes, etc.)
- Prepare for a possible evacuation (prepare necessary luggage, food supplies, medicines, personal documents, flashlight, etc.)
- Secure food and prepare a supply of water, do not eat food or drink liquids that may have become contaminated
- After hearing the message ordering immediate evacuation, do not hesitate to do so, turn off the supply of all utilities to the building (gas, electricity, water). Take the prepared luggage, lock the apartment and go to the indicated place while remaining calm
- Persons staying in workplaces or public facilities shall comply with the instructions of the management or an authorized person

B. When you hear a fire or explosion hazard signal:

When in an open area:

- Leave the endangered area
- Due to thermal heat and the possibility of explosion of flammable gases or vapours, keep a safe distance from the fire site
- After hearing an explosion, take shelter from falling debris or parts of equipment and installations

When you are indoors, in your home, in your office, in a shop, etc.:

- Follow the instructions given by the local authorities or emergency services
- Persons remaining in the place of residence after hearing the first explosion and possible damage to the structure of the building should place themselves in the safest place, carefully covering their heads
- People who remain in the destroyed building, without the possibility of leaving it, should position themselves in a place that allows them to breathe freely and wait for help from rescuers

ADDITIONAL INFORMATION

When the alarm is cancelled, follow the orders and instructions given by the local authorities or emergency and law enforcement services

EMERGENCY RULES ARE ESSENTIAL FOR YOUR SAFETY AND THE SAFETY OF YOUR FAMILY MEMBERS

EMERGENCY TELEPHONES

POLICE 112 or 997

FIRE BRIGADE 112 or 998

AMBULANCE 112 or 999